



FACILITY RENTAL POLICY

The basic rental fee includes the use of the designated court/courts or room, normal janitorial service, heat and/or air conditioning, normal lighting, tables, chairs, water and restroom services. There will be a labor charge for greater than normal cleanup and/or setup requirements that are not normally associated with the event. The Executive Director of the Mountain View Event Center has authority to negotiate variations in rental rates.

Rates do not include any special requirements such as security, ticket takers, doormen, first aid, stagehands, sound and light operators, exhibit/conference booth equipment materials, etc. The number and identity of persons to be used in public service capacities shall be designated by the (MEC) Executive Director. Rates for these services and additional equipment requested shall be charged at the current (MEC) reimbursable rate schedule.

A deposit equal to the first day's rent is required at the time the event is contracted. This deposit may be retained in part or entirely by the Mountain View Event Center if the event is cancelled and may be held for up to one week after the event to apply to any damage or loss that may have occurred in conjunction with the event. The deposit and signed contract must be received by the (MEC) before any tickets will go on sale and before any advertising either on the marquee or the website can begin.

If the renter fails to hold each event or events as specified by the agreement at the time agreed, the renter shall pay to the Mountain View Event Center within ten (10) days of the contracted date a sum of equal to the actual out-of-pocket- expense incurred by the (MEC) and lost rental income contracted for the event. The (MEC) may retain all or part of the deposit to apply toward those expenses.

LESSEE INITIALS _____



1567 Way to Grace
Pocatello, Idaho 83201
Phone: (208)235-7659
www.pocatellochubbuckad.com

BUILDING RENTAL AGREEMENT

THIS AGREEMENT made and entered into, by and between Mountain View Event Center, hereinafter referred to as MEC, and _____ hereinafter referred to as LESSEE, to hold a _____ (“The Event”) in the gym/lobby/conference area on the date and times of _____ (“Rental Period”).

The premises have been examined by the Lessee and are accepted as is. Lessee agrees to return the premises to MEC in the same condition as received.

Gym Floor

- ___ #1 Gym Floor
- ___ #2 Gym Floor
- ___ #3 Gym Floor
- ___ All Gym Floors

General Area

- ___ Conference Room
- ___ Lobby Area
- ___ Officials Room
- ___ Locker Rooms

MEC SHALL:

1. Permit the Lessee to occupy the premises designated above, to prepare the designated premises which Lessee is authorized to use during the rental periods.
2. Permit the Lessee to use the designated premises subject to MEC’s Facility Use Policies, Rules and Regulations, Insurance Requirements and hold harmless, indemnification and defense requirements.
3. Not assume any liability for damages to goods or property of the Lessee from any cause, or any liability for injury to persons or property suffered by any person while participating, attending or be present at The Event.
4. Have no responsibility to safeguard, retain or protect any property of Lessee or any third party left on or near the MEC before, during or after The Event.
5. Reserve the right to terminate The Event and Lessee’s use of the MEC if Lessee violates any laws, statutes or ordinances or if Lessee’s use of the MEC causes a threat or perceived threat to public safety as determined by MEC or any local law enforcement agency.
6. Have access to the premises at all times during the Rental Period.

THE LESSEE SHALL:

1. Obtain prior approval for erection of booth space, and signs from MEC.
2. Not nail, drill, paint, or do anything to change appearance of the walls. Do not use tape, paint or non-approved substances on floors and surfaces.
3. Remove all temporary structures, forms, booths, etc. within twenty-four (24) hours after termination of lease. Items left after that time may be removed and discarded by MEC.
4. Not do any additional electrical wiring without prior written permission of MEC.
5. Prohibit the use of alcohol, tobacco products, drug, weapons, intimidation and harassment by participants and spectators.

LESSEE INITIALS _____

6. Otherwise comply with MEC's Facility Use Policies.
7. Comply fully with all laws and ordinances of the State of Idaho, Bannock County and the City of Pocatello.
8. Furnish MEC with a Certificate of Insurance naming Mountain View Event Center, the Pocatello-Chubbuck Auditorium District and the Grace Evangelical Lutheran Congregation of Pocatello, Idaho, Inc. as an additional insured in a general liability insurance policy providing coverage for bodily injury and property damage liability, with proof of such coverage and additional insured designation being provided to MEC before commencement of the rental period. Bodily injury and property damage liability shall be in the following amounts:

_____ \$1,000,000
 _____ \$2,000,000
 _____ \$5,000,000

9. Thirty (30) days prior to commencement of Rental Period, Lessee shall provide a deposit equal to one days rent. Deposit is non-refundable except following final inspection of facilities, provided there has been no damage and facility is returned in same condition as received. Such determination shall be at the sole discretion and by the sole determination of MEC.
10. Fourteen (14) days prior to commencement of Rental Period, Lessee will pay the building rental fee **in the amount of \$** _____. (Please make checks payable to – Mountain View Event Center).

HOLD HARMLESS, INDEMNITY AND DEFENSE AGREEMENT

Lessee agrees to release, defend, indemnify and hold harmless Mountain View Event Center, the Pocatello-Chubbuck Auditorium District and the Grace Evangelical Lutheran Congregation of Pocatello, Idaho, Inc., its agents, employees and volunteers from and against any and all claims, actions and suits and all liabilities, losses, damages, costs, attorney fees and other expenses of every nature and character arising from the use of or presence at the Mountain View Event Center by Lessee, or by its agents, employees, volunteers, guests, attendees, spectators and/or invitees.

The proper representatives of parties to this Agreement have executed this Agreement in duplicate:

LESSEE, _____

MEC, Mountain View Event Center

By _____

By _____

Date _____

Date _____

Address _____

Raul Cano, Executive Director
 1567 Way to Grace
 Pocatello, ID 83201
 (208)235-7659

 City State Zip

Phone Numbers _____

Emergency Phone #s

Raul Cano (208)226-4274
 Wendy Anderson (208)240-3202
 Shelton Robinson (208)406-3261

LESSEE INITIALS _____